



Touring Annual Service Check Sheet

Wheel bolt torque should be re-checked after 30 miles and before EVERY TRIP

Approved Workshop Name & Address

Job Reference/Date

Customer Name Make & Model CRiS/Vin Number

Chassis & Running Gear (Technicians Handbook Section 2)	P	F	N/A	R
Coupling head				
Ball acting stabiliser				
Coupling head gaiter				
Breakaway cable & clip				
Drawbar				
Corner steadies				
Spare wheel carrier (if fitted)				
Jockey wheel				
Chassis				
Braking system				
Wheels & tyres				
Suspension & axle				
Handbrake mechanism				
Testing Service Technician Name:				

Electrical System (Technicians Handbook Section 3)	P	F	N/A	R
13 pin/7 pin plugs, cables & storage position				
Road lights & reflectors				
Leisure battery (if fitted)				
Battery compartment				
230V & 12V fridge operation				
Interior lighting & equipment				
Awning light				
Wiring on ELV circuits (visual)				
LV inlet plug & extension lead				
Earth bonding continuity test				
230V consumer unit load test RCD				
230V sockets				
Charge voltage				
Check operation of all 230V appliances, fans & luminaries				
Check all aftermarket items				
Testing Service Technician Name:				

LPG Gas System (Technicians Handbook Section 4) (Gas appliances not serviced unless requested)	P	F	N/A	R
Regulator, gas hose, pipework & manifold				
Carry out gas tightness check				
Appliances – check operation of all gas appliances fitted including FFD’s				
Security of gas cylinder(s)				
Ensure all gas dispersal vents are clear				
Testing Service Technicians Name:				

Water System (Technicians Handbook Section 5.6 & 5.7)	P	F	N/A	R
Water pump & pressure switch/microswitches				
Taps, valves, pipes & tank (if fitted)				
Water inlets				
Waste system				
Toilet				

Bodywork (Technicians Handbook Section 5)	P	F	N/A	R
Doors & windows				
General roof condition				
External sealants & bonded joints condition				
Roof straps (if applicable)				
Grab handles				
Number plate – check it is marked: BS AU 145d or BS AU 145 (mandatory since 1973) & check security/legibility				
Floor				
Furniture				
Blinds & fly screens				
Rising roof (if applicable)				
Damp test – carry out & note reading on separate damp report sheet				

Ventilation (Technicians Handbook Section 5.4)	P	F	N/A	R
Fixed ventilation (low & high levels)				
Roof lights				

Fire & Safety (Technicians Handbook Section 5.5)	P	F	N/A	R
Press test button on smoke alarm to test electrical circuitry & sound alarm (if fitted)				
Press test button on CO alarm to test electrical circuitry & sound alarm (if fitted)				
If a fire extinguisher is fitted, check security of its housing (see below)				

Smoke and/or carbon monoxide alarm(s) if fitted:

Smoke alarm expiry date (if visible) _____ **Carbon monoxide alarm expiry date** (if visible) _____

Fire extinguisher expiry date _____

Important – All appliances are tested for operation only. This does not confirm that they are working to the prescribed standard. Additional servicing may be required for warranty purposes/products (e.g. fridge)



Touring Annual Service Finalisation and Observation Report

All work must be carried out in accordance with the latest AWS Standard Working Procedures

Approved Workshop Name & Address

Customer Name

Make & Model

CRIS/Vin Number

Service Information/Additional Work & Observations	Repaired

EICR Offered Yes / No / N/A

Wheel Bolt Torque Checked Torque Setting NM

Signature	
Name	
Double Check Signature <i>(if possible)</i>	
Name	

Tyres	N/S/F	N/S/R	O/S/F	O/S/R	Spare
Tyre age*					
Tyre pressure <i>PSI or BAR</i>					
Tyre tread depth <i>(mm)</i>					

*Recommended replacement if over 5 years old and never use beyond 7 years old.

- | | |
|---|--|
| <input type="checkbox"/> Gas turned off | <input type="checkbox"/> Lights turned off |
| <input type="checkbox"/> Roof lights latched | <input type="checkbox"/> Water pump turned off |
| <input type="checkbox"/> Windows locked | <input type="checkbox"/> 12V/main power switch turned off |
| <input type="checkbox"/> All cupboards closed/latched | <input type="checkbox"/> Old parts left in tourer (if suitable) |
| <input type="checkbox"/> Exterior lockers locked | <input type="checkbox"/> All protective coverings removed |
| <input type="checkbox"/> Exterior door locked | <input type="checkbox"/> Service book stamped & ready for collection |

Battery rest voltage	<input type="text"/>
RCD test times	1x1Δn <input type="text"/>
	5x1Δn <input type="text"/>
Earth Bond	Chassis Ω <input type="text"/>
Continuity Test	Gas Ω <input type="text"/>

Charger voltage	<input type="text"/>
Gas hose expiry/manufacture date	<input type="text"/>

This service report only relates to the condition of the above-mentioned tourer at the time of completion of the service. It should not be regarded as evidence of the condition of the items at any other time.

Service Technician Name	<input type="text"/>	Signature	<input type="text"/>
Customer Signature	<input type="text"/>	Date	<input type="text"/>

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