



Tourer Annual Service Check Sheet

Wheel bolt torque should be re-checked after 30 miles and before EVERY TRIP

Approved Workshop Name & Address

Job Reference/Date

Customer Name _____ Make & Model _____ CRiS/Vin Number _____

Chassis & Running Gear (Technicians Handbook Section 2)	P	F	N/A	R
Coupling head				
Ball acting stabiliser				
Coupling head gaiter				
Breakaway cable & clip				
Drawbar				
Corner steadies				
Spare wheel carrier (if fitted)				
Jockey wheel				
Chassis				
Braking system				
Wheels & tyres				
Suspension & axle				
Handbrake mechanism				
Testing Service Technician Name:				

Electrical System (Technicians Handbook Section 3)	P	F	N/A	R
13 pin/7 pin plugs, cables & storage position				
Road lights & reflectors				
Leisure battery (if fitted)				
Battery compartment				
230V & 12V fridge operation				
Interior lighting & equipment				
Awning light				
Wiring on ELV circuits (visual)				
LV inlet plug & extension lead				
Earth bonding continuity test				
230V consumer unit load test RCD				
230V sockets				
Charge voltage				
Check operation of all 230V appliances, fans & luminaries				
Check all aftermarket items				
Testing Service Technician Name:				

LPG Gas System (Technicians Handbook Section 4) (Gas appliances not serviced unless requested)	P	F	N/A	R
Regulator, gas hose, pipework & manifold				
Carry out gas tightness check				
Appliances – check operation of all gas appliances fitted including FFD’s				
Security of gas cylinder(s)				
Ensure all gas dispersal vents are clear				
Testing Service Technicians Name:				

Water System (Technicians Handbook Section 5.6 & 5.7)	P	F	N/A	R
Water pump & pressure switch/microswitches				
Taps, valves, pipes & tank (if fitted)				
Water inlets				
Waste system				
Toilet				

Bodywork (Technicians Handbook Section 5)	P	F	N/A	R
Doors & windows				
General condition of bodywork including roof				
External seals & bonded joints condition				
Roof straps (if applicable)				
Grab handles				
Number plate – check it is marked: BS AU 145d or BS AU 145 (mandatory since 1973) & check security/legibility				
Floor				
Furniture				
Blinds & fly screens				
Rising roof (if applicable)				
Damp test– carry out & note reading on separate water ingress report sheet				

Ventilation (Technicians Handbook Section 5.4)	P	F	N/A	R
Fixed ventilation (low & high levels)				
Roof lights				

Fire & Safety (Technicians Handbook Section 5.5)	P	F	N/A	R
Press test button on smoke alarm to test electrical circuitry & sound alarm (if fitted)				
Press test button on CO alarm to test electrical circuitry & sound alarm (if fitted)				
If a fire extinguisher is fitted, check security of its housing (see below)				

Smoke and/or carbon monoxide alarm(s) if fitted:

Smoke alarm expiry date (if visible) _____ Carbon monoxide alarm expiry date (if visible) _____

Fire extinguisher expiry date _____

Important – All appliances are tested for operation only. This does not confirm that they are working to the prescribed standard. Additional servicing may be required for warranty purposes/products (e.g. fridge)

All work must be carried out in accordance with the latest AWS Standard Working Procedures
 Service Technician: Please ensure that every question is answered correctly using P (pass), F (fail), N/A (not applicable) & R (rectified)
 Refer to manufacturers’ guidance for all components including torque settings and tyre pressures



Tourer Annual Service Finalisation and Observation Report

All work must be carried out in accordance with the latest AWS Standard Working Procedures

Approved Workshop Name & Address

Customer Name

Make & Model

CRIS/Vin Number

Service Information/Additional Work & Observations	Repaired

EICR Offered Yes / No / N/A

Wheel Bolt Torque Checked Torque Setting *NM*

Signature	<input type="text"/>
Name	<input type="text"/>
Double Check Signature <i>(if possible)</i>	<input type="text"/>
Name	<input type="text"/>

Tyres	N/S/F	N/S/R	O/S/F	O/S/R	Spare
Tyre age*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tyre pressure <i>PSI or BAR</i>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tyre tread depth <i>(mm)</i>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

*Recommended replacement if over 5 years old and never use beyond 7 years old.

- | | |
|---|---|
| <input type="checkbox"/> Gas turned off | <input type="checkbox"/> Lights turned off |
| <input type="checkbox"/> Roof lights latched | <input type="checkbox"/> Water pump turned off |
| <input type="checkbox"/> Windows locked | <input type="checkbox"/> 12V/main power switch turned off |
| <input type="checkbox"/> All cupboards closed/latched | <input type="checkbox"/> Old parts left in tourer (if suitable) |
| <input type="checkbox"/> Exterior lockers locked | <input type="checkbox"/> All protective coverings removed |
| <input type="checkbox"/> Exterior door locked | <input type="checkbox"/> Service book stamped |

This service report only relates to the condition of the above-mentioned tourer at the time of completion of the service. It should not be regarded as evidence of the condition of the items at any other time.

Battery rest voltage	<input type="text"/>	Charger voltage	<input type="text"/>
RCD test times	1xIΔn <input type="text"/>	Gas hose expiry/manufacture date	<input type="text"/>
	5xIΔn <input type="text"/>	Regulator age	<input type="text"/>
Earth Bond Continuity Test	Chassis Ω <input type="text"/>		
	Gas Ω <input type="text"/>		

Service Technician Name	<input type="text"/>	Signature	<input type="text"/>
Customer Signature	<input type="text"/>	Date	<input type="text"/>

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